

1602.

Pursuant to Article 13a paragraph 3 of the Law on Higher Education (Official Gazette of Montenegro 44/14, 47/15, 40/16, 42/17 and 71/17) the Government of Montenegro, at its session held on 2 November 2017 passed the

MEMORANDUM OF ASSOCIATION  
OF THE AGENCY FOR CONTROL AND QUALITY ASSURANCE OF HIGHER EDUCATION

Subject  
Article 1

Agency for Control and Quality Assurance of Higher Education (hereinafter referred to as: Agency) is established for the purposes of ensuring quality in higher education.

Name of the Agency  
Article 2

Name of the Agency is: Agency for Control and Quality Assurance of Higher Education.  
The Agency has capacity of a legal entity.  
Registered office of the Agency is in Podgorica.

Activity of the Agency  
Article 3

In accordance with the Law on Higher Education (hereinafter referred to as: Law) the Agency:

- 1) conducts study programme accreditation procedure and issues certificate on the study programme accreditation;
- 2) conducts higher education institution external evaluation procedure (hereinafter referred to as: reaccreditation of institution) and issues certificate on reaccreditation of higher education institution based on the reaccreditation report;
- 3) conducts periodic assessment of quality of licensed higher education institutions' work, following the request of an authorized body of institution or state administration authority competent for educational affairs (hereinafter referred to as: Ministry);
- 4) establishes methods and criteria for the self-evaluation of study programmes, teaching equipment, qualifications of academic staff, method of conducting teaching, student enrolment, percentage of pass at exams, percentage of graduated students and contents of a survey for surveying students in all levels of study programmes, teaching, conditions and work of academic staff;
- 5) establishes the list of experts for accreditation of study programmes, i.e. reaccreditation of institutions based on a public call;
- 6) cooperates with the higher education institutions with regard to the matters of quality assurance and quality improvement;
- 7) analyses self-evaluation and external evaluation reports of institutions;
- 8) proposes measures for quality improvement of higher education based on recommendations put forward in reaccreditation reports of higher education institutions and presents them to the Ministry and the Government of Montenegro (hereinafter referred to as: Government);
- 9) keeps a register of accredited study programmes and reaccredited institutions;
- 10) establishes methodology for ranking of institutions and ranks higher education institutions;
- 11) performs other tasks prescribed by this Law.

Organization  
Article 4

Internal organization and systematization of the Agency is governed by the act on internal organization and systematization.

Articles of Association  
Article 5

The Agency has its Articles of Association adopted by the Steering Committee.

Articles of Association of the Agency govern in more details:

- 1) basis of the organization;
- 2) authorities and method of work of the Agency;
- 3) acting for and on behalf of;
- 4) financial control;
- 5) method of adopting the Agency's acts;
- 6) method of use and keeping of seal and stamp;
- 7) method of attaining the publicity of work; and
- 8) other issues of relevance for the Agency's work.

The Government grants consent to the Articles of Association and Act on internal organization and systematization.

Financing  
Article 6

Funds for the Agency's work are provided from the Budget of Montenegro and own revenues.

Steering Committee  
Article 7

Governing body of the Agency is its Steering Committee, appointed by the Government in accordance with the Law.

Composition, competence, method of work and decision-making of the Steering Committee is governed by the Articles of Association of the Agency.

Director  
Article 8

Operations of the Agency are managed by a Director, appointed by the Government in accordance with the Law.

Director's competences  
Article 9

Director of the Agency, in accordance with the Law:

- 1) acts for and on behalf of the Agency;
- 2) manages the business and operation of the Agency and is liable for the legality of Agency's work;
- 3) prepares the Operational Reports of the Agency and annual financial statements;
- 4) enforces decisions of the Steering Committee;

- 5) proposes the act on internal organization and systematization of the Agency;
- 6) does other tasks set out by the Law and the Articles of Association of the Agency.

Deadline for the appointment of Steering Committee  
Article 10

Steering Committee of the Agency will be appointed within 30 days following the entry into force of this Decision.

Deadline for appointment of Director of the Agency  
Article 11

Director of the Agency will be appointed within 90 days following the entry into force of this Decision. Until Director of the Agency is appointed, preparatory activities for operation of the Agency will be carried out by Mubera Kurpejovic, General Director of the Directorate for Higher Education, Ministry of Education.

Deadline for adoption of the acts  
Article 12

Articles of Association and act on internal organization and systematization of job positions of the Agency will be adopted not later than 45 days following the adoption of this Decision.

Deadline for registration  
Article 13

Agency will carry out the registration into the companies register within 90 days after this Decision enters into force.

Entry into force  
Article 14

This Decision shall enter into force on the day following its publication in the Official Gazette of Montenegro.

Number: 07-3338  
Podgorica, 2 November 2017

Government of Montenegro  
Prime Minister  
Duško Marković, handwritten signature